



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING NOTICE:</b>	<b>Delaware Board of Funeral Services</b>
<b>DATE AND TIME:</b>	<b>Tuesday, February 16, 2010 at 9:00 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building

**AGENDA**

**(Amended items are indicated by an asterisk\*)**

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 Meeting Minutes – September 30, 2009
- 3.0 Unfinished Business
  - 3.1 Strategic Planning
    - 3.1.1 Satellite Establishment and Preparation Rooms
    - 3.1.2 Emergency Reciprocity Licensing Procedure
    - 3.1.3 Discussion on FTC Rules Concerning Cemeteries and Online Providers
    - 3.1.4 Pre-Need Laws
    - 3.1.5 Funeral Arts Program
    - 3.1.6 Licensure in regards to Faith/Religion
  - 3.2 Funeral Establishment – Name and Location Change
    - 3.2.1 Deborah E. Harris-Knock Funeral Services
- 4.0 New Business
  - 4.1 Continuing Education Application
    - 4.1.1 Epsilon Nu Delta Mortuary Fraternity, Inc –
      - 4.1.1.1 Known Shipper Regulations – 2/12/10 – requesting 1 hour
      - 4.1.1.2 Social Networking and Your Funeral Home – 2/12/10 – requesting 1 hour
  - 4.2 Approval Ratification(s)\*
    - 4.2.1 Raymond Johnson – Acceptance of final reports/Licensure
    - 4.2.2 Nicole Robinson – Resident Internship
  - 4.3 Request to begin internship at 70% completion of Mortuary Curriculum
    - 4.3.1 Crystal Johnson

- 4.4 Review of Funeral Establishment Permit Applications
  - 4.4.1 Gore Funeral Services
  - 4.4.2 Romero Funeral Home
- 4.5 Review of Application for Funeral Director by Reciprocity
  - 4.5.1 Sharon D. Waddell
- 5.0 Complaints
  - 5.1 Assigned
    - 5.1.1 Complaint # 27-03-09 Mr. Torbert
  - 5.2 Sent to Attorney General's Office
    - 5.2.1 Complaint # 27-05-08 (1/7/09)
  - 5.2 Closed – None
- 6.0 Other Business before the Board (for discussion only)
- 7.0 Public Comment
- 8.0 Next Meeting – March 24, 2010 at 10:00 a.m.
- 9.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**